



# St Dallan's Primary School

Principal: Mrs U Farrell BA (Hons) Ed, DASE PQHNI

Clonallon Road, Warrenpoint, Co. Down BT34 3RP

Tel: (028) 4175 2655

Fax: (028) 4175 3619

e-mail: [info@stdallans.warrenpoint.ni.sch.uk](mailto:info@stdallans.warrenpoint.ni.sch.uk)  
[www.stdallans.com](http://www.stdallans.com)

Dear Parents,

We have received information from the EA with the following details in relation to the placement letters being issued for Pre-School and Primary One in September.

Given the uncertainty of the current situation EA has made arrangements to prepare and issue notification of placement letters for P1 and Pre-School Stage 1 to parents for receipt on 29 April 2020.

The letter will outline the application outcome, provide information on the appeals process and link to the EA website for more information.

As it is possible that due to Covid-19 that some post may take longer to deliver than usual, the Citizen Portal will be opened on Wednesday 29 April and parents/guardians who have applied online can log in to view their child's Pre-school and Primary 1 placements. Guidance on how to log in and access placement offers will be accessible on the EA website.

Reference will also be included in the letter to the following:

- Acceptance or non-acceptance of an offer of a place can be emailed to the school or playgroup and whether not accepting the offer, to copy the email to the relevant EA Admissions office; and
- For a number of schools/playgroups the offer of the place may be conditional on a parent/guardian providing you with verifying information in line with the published admissions criteria and that the respective school or playgroup will contact the parents/guardian accordingly.

The letter will not include the following which will be a matter for the playgroup/school to arrange and communicate at a later date, ie. Any induction information, and for a small group of schools/playgroups informing the parent/guardian if the child has been placed in a morning or afternoon session.

The school's email address is [info@stdallans.warrenpoint.ni.sch.uk](mailto:info@stdallans.warrenpoint.ni.sch.uk)

Thank you.

U Farrell